

Members present: Kevin M. McCormick John W. Hadley
John J. O'Brien Michael J. Kittredge, Jr.
Christopher A. Rucho

Mr. McCormick convened the meeting at 7:03 p.m.

Read and Acceptance of Minutes from Previous Meeting

Motion Mr. Hadley to approve the regular session meeting minutes from May 15, 2013, seconded by Mr. Kittredge, all in favor.

Motion Mr. Hadley to approve the regular session meeting minutes from May 20, 2013, seconded by Mr. Rucho. Vote on the motion – Messrs. McCormick, Rucho, Hadley and Kittredge yes; Mr. O'Brien and Mr. Kittredge abstain as they was not present at the meeting.

Motion Mr. Kittredge to approve the regular session meeting minutes from May 29, 2013, seconded by Mr. Hadley, all in favor.

Nolan Gauthier, Eagle Scout Project Follow Up

Nolan Gauthier joined the Board. He met with the Board a few months ago on his proposed eagle scout project and budget. He informed the Board that the project has been approved and provided them with the sample fund raising letter he intends to send out to businesses. He also plans to have a car wash in July to raise funds. The plaque will read, 'this memorial is to commemorate the veterans who served in Operation Desert Shield Iraq and Afghanistan dedication date: May 26, 2014.' It will take two to three weeks for his fundraising application to be approved and he will need to raise \$2,000 for the project. Mr. McCormick suggested he speak with the members of the Celebration Committee about the wording of the plaque. Mr. Kittredge suggested he speak with the Veterans Agent to see if there is any funding available.

Motion Mr. O'Brien to authorize the Town Administrator to sign off on paperwork indicating that the Board of Selectmen approve this method of fundraising, seconded by Mr. Rucho, all in favor. The Board wished Nolan good luck with his project.

Request For Dance Studio License

The Board received a request from CCS Dance Academy to open a studio at 184 West Boylston Street. They have applied for a Dance Studio License and there are no issues with any of the town departments.

Motion Mr. Rucho to approve the request for a Dance Studio License for CCS Dance Academy, 184 West Boylston Street, seconded by Mr. Kittredge, all in favor.

NEW BUSINESS

1. Concurrence on the appointment of Special Officers to be used for details during the period of July 1, 2013 through June 30, 2014

Motion Mr. Rucho to concur with the appointment of Special Officers for details during the period of July 1, 2013 through June 30, 2014 as submitted, seconded by Mr. Hadley, all in favor.

2. Concurrence on the following Town Administrator June reappointments:

Animal Control Officer: Charles Witkus

Assist. Animal Cntr. Off.: Steven Jones

Earth Removal Bd.: David Eckhardt, Con Com Rep.

Permanent Sergeant: Thomas M. Balvin, Francis G. Glynn, Matthew Saunders & Anthony Papandrea (all 3 yr.)
Permanent Patrolmen: Marcello Tavano, David R. Richardson, David Westerman, Jeffrey Nye, James J. Dugan, David P. Pupecki, Richard Petit & James B. Bartlett (3)
Finance Director: Michael Daley
Town Accountant: Leslie Guertin
Assist. Town Acct: Todd K. Hassett
Treasurer/Tax Collector: Bonnie Yasick (3 yr.)
Town-Wide Planning Cmte Susan Meola (3 yr.)
Open Space Implementation Cmte.: Barbara Wyatt, Raymond DeSanti & John Hadley (Con Com)
Cmty Preservation Cmte: Joan Welsh Housing Auth. & George Bernardin (3 yr.)

Motion Mr. Rucho to concur with the Town Administrator's June reappointment list as submitted, seconded by Mr. O'Brien, all in favor.

3. Consider voting to reappoint the following Selectmen June reappointments:

Personnel Board: Christine Mazeika (3 yr.)
Finance Cmte: Christopher J. Berglund & William J. Fay, Jr. (3 yr.)
Affordable Housing Trust Bd. of Trustees,
a/k/a Housing Partnership: Patricia Halpin, Robert Barrell, Anna Marie Kraemer, Marc Frieden (2 yr)

Motion Mr. Rucho to appoint the Selectmen's June reappointment list as submitted, seconded by Mr. O'Brien, all in favor.

4. Concurrence on the appointment of Douglas L. Horka, of Worcester to the position of Veterans' Agent, effective June 1, 2013 for a term to expire on June 30, 2014

Motion Mr. Kittredge to concur with the appointment, seconded by Mr. Rucho, all in favor.

5. Consider accepting the following Bandstand Fund Donations on behalf of the town: American Alarm \$250.00, Oriol Health Care, Inc. - \$250.00 and Miles Funeral Home - \$250.00

Motion Mr. Hadley to accept the Bandstand Fund Donations on behalf of the town, seconded by Mr. O'Brien, all in favor.

6. Consider request from the O'Connor family to name the West Boylston football field after Carlton (Jake) O'Connor

The agenda package contains a letter from the O'Connor family requesting the town consider naming the football field after Carlton (Jake) O'Connor. The agenda also contains a copy of the town's Policy on Naming Town Owned Property which states that when a new structure or facility is built, or a name is proposed for an existing space, the Board of Selectmen shall request the Naming Committee to reconvene.

Motion Mr. Rucho to request the Naming Committee to reconvene and consider the request, seconded by Mr. O'Brien. Mr. McCormick noted that it is also not too late for somebody else to submit a name as well. Vote on the motion – all in favor.

7. Review Demolition Project Options

Mr. Gaumond explained that at town meeting the voters voted in favor of the project, however, it was not at the level needed to have the funding come from the Stabilization Fund so we will not be going forward with the project. He asked the Board how they would like to proceed.

Mr. Rucho would like to bring the project back to town meeting with more information. He does not agree that if the contractor demolished the building on his own that it would cost 2-1/2 times less than what we were quoted. Mr. Hadley thinks we should have the property appraised with the building and without the building. Mr. Gaumond advised that at the last FISP meeting the Committee discussed the possibility of having the property appraised. He has no funds for this but he has begun the process of getting quotes for the appraisal and will have the quotes by the Tuesday before the next Board meeting on June 19th. He will either request a Reserve Fund transfer or use some other funding mechanism. If the price comes in less than \$5,000 he will have an answer for the funding source.

Mr. McCormick suggested going back to the bidders and asking them to break out the two projects. Mr. Gaumond is not sure how long the current bids are good for, however, if he needed to go out to bid again his approach would be to go out to bid again and ask for two separate projects as there may be a small construction company who does not have experience with hazardous materials who might bid on the pool demolition. Mr. McCormick doesn't want to run out of time between now and October. Mr. Gaumond thinks we have sufficient time. Mr. Rucho suggested waiting until we get the appraisal and go out to bid now to have the numbers by October. Mr. McCormick would like to go with separate and combined bids as the appraisal of the property may not matter. Mr. Rucho suggested contacting a couple of the companies and asking them what the price would be to demolish the buildings if it wasn't being done by the town and prevailing wages were not a factor. Mr. Gaumond will try to get the answer to that question. It was agreed that we will request three bids, one for both structures and a separate bid for each structure. Mr. Hadley suggested making the environmental report for the Mixer building available for residents to read. Mr. Gaumond advised that the report is on the town's website and we could send people the link for the report.

Motion Mr. Rucho to authorize the Town Administrator to go out to bid for the Mixer Building and Pool as one project and as separate projects, seconded by Mr. Hadley, all in favor. Mr. Gaumond will also notify the current bidders of the discussion this evening.

8. Matthew & Margaret Hubbell, 205 Maple Street sign issue

At the Board's meeting in April the Board voted to send a letter to our legislative delegation requesting their assistance with MassDOT on the request from the Hubbells to remove or reduce the size of the Jail and House of Corrections signs which are located in the front and side of their property. The signs were not installed by the town of West Boylston and we believe they were installed during the redesign of the street by Mass Highway. MassDOT says the sign is under the jurisdiction of the town and they would be willing to remove it as long as it is okay with the jail. However, the Sheriff would prefer that the signs stay where they are as the jail is difficult to find and they perform a public service not only to the visitors of the jail but to the town of West Boylston who benefit from not having visitors to the jail wandering through the town looking for it.

Mr. O'Brien asked if anyone knew how many signs are on Route 12 directing people to the jail. Mr. McCormick thinks there is one at the center. Mr. O'Brien thinks if it is a big issue of people getting lost that signs would be on Route 12. He would like to ask MassDOT to remove the sign on Maple Street. Mr. Gaumond noted that MassDOT will do whatever the town wants to provided the Sheriff is amenable to it. Mr. O'Brien would like to send another letter to the Sheriff regarding the sign. Mr. McCormick suggested asking if he would be agreeable to paying for smaller signs and move the sign to as you come around Maple Street.

Motion Mr. O'Brien to ask the Town Administrator to send a letter from the Board of Selectmen to ask him to reconsider the request and make the signs smaller and move them. Mr. McCormick offered to go and visit the Sheriff. Mr. O'Brien withdrew his motion.

9. Consider voting to send a letter to the legislators opposing House Bill 59 – An Act Providing Retiree Healthcare Benefits Reform

Mr. McCormick brought this item forward because a constituent asked him to. He would like to know the potential impact to the town. Mr. Rucho thinks the change should be for new hires and he does not have any problem getting more information on it. Mr. Gaumond will get a copy of the MMA's position. Mr. Rucho suggested a note to our legislators.

Update On Selectmen's Goals

Mr. Gaumond prepared a power point presentation on the Board's 2013 goals. He would like the Board to review the presentation and provide comment and acceptance.

Goal #1 – Pursue the demolition of the Mixter Building and Town Pool. The town went out to bid, prepared an article for town meeting and town meeting did not approve the funding. Based on the actions by the Board this evening, Mr. Gaumond understands the direction he will be going in. Mr. O'Brien noted that if town meeting turns a project down, we shouldn't say that we failed the goal. Mr. Gaumond stated that he views these goals as a collaborative effort and sometimes you just can't get them passed or completed in one year. Mr. O'Brien would add to this goal the language 'disposed of, if approved at town meeting. Mr. Rucho is of the opinion that the goal has been met and we are trying to work a little more on it.

Goal #2 – Find a new Town Hall. FISP is working on this goal.

Goal #3 – Explore Sewer Management Options. This will be on the agenda for the next meeting. Mr. Gaumond has access to the documents that were used when the sewer system was developed. This might be an issue for which public meetings would be held and he will be working on this during the summer.

Goal #4 – Finalize Regional Dispatch. The Board had a presentation from the City of Worcester and he has outreached to the Town of Holden's Town Manager. She will forward him the documents on their arrangement with the Town of Princeton.

Goal #5 – Develop a strategy to address Paper Street. Mr. Gaumond spoke with Town Counsel who has offered to make a presentation to the Board, Transportation Committee and the Planning Board. He anticipates this will be addressed this summer and completed some time this fall.

Goal #6 – Conduct a Wage Study for all Non-Union Employees. Mr. Gaumond will prepare an RFP for the service and prepare a warrant article for funding.

Goal #7 – Work with the Housing Authority on Affordable Housing Improvements. Mr. Gaumond will schedule a meeting with the Housing Authority some time this summer and invite in the Computer Preservation Committee and the Housing Trust.

Goal #8 – Beautification of Route 12. Mr. Gaumond has a copy of the Route 12 Corridor Study which was done by CMRPC. Part of the documents talks about how Route 12 could be improved and beautified. He would recommend a Route 12 forum with a presentation by the Board of Selectmen and the Economic Development Task Force.

Goal #9 – Establish Selectmen's Position on the Sign Bylaw Revisions. Mr. Gaumond believes this goal has been completed as the amendments were approved at town meeting.

Motion Mr. Kittredge to mark this goal as complete, seconded by Mr. Rucho, all in favor.

Goal #10 – Develop a Sidewalk Maintenance Policy. This item will be on the agenda next week as well and will work with Town Counsel and the DPW Director on producing a policy to be approved some time during October or November.

Motion Mr. Hadley to concur with the strategy and timeline of the goals, seconded by Mr. O'Brien, all in favor.

FUTURE AGENDA ITEMS

Mr. Kittredge noted that two years ago a truck went through the guardrail on Worcester Street and he would like a status on when it will be repaired. Mr. Gaumond explained that the DPW Director put together a Chapter 90 request for the project and now our Chapter 90 money has been altered. It is also on the docket for the next Transportation Committee meeting.

Mr. Hadley noted that a couple of weeks ago he mentioned trying to get more people aware of public meetings. He would like to find a way to get information out to people. Mr. Gaumond explained that we do maintain a calendar of all meetings scheduled, however, sometimes changing information on the website is easy and sometimes it is not. Mr. Rucho suggested a calendar that boards could have access to on the website. It was agreed to schedule this discussion for the next meeting.

Mr. Rucho recommends the Town Administrator send out a blog on the delay in the street sweeping schedule so that the residents are aware. Mr. Gaumond reports that the good news is the new street sweeper has been ordered and we may be taking possession within days.

MEETINGS, INVITATIONS & ANNOUNCEMENTS**1. Discussion of Joint Meeting with the Planning Board on Housing Production Plan**

Mr. Gaumond explained that one of the things coming up for discussion is the creation of the Housing Production Plan, which can be used as a tool by communities to give them control over unfriendly 40B projects. He previously emailed the Board a copy of the plan to review and comment on. As the approval process requires the approval by both the Planning Board and the Board of Selectmen, he believes the best approach would be a joint meeting of the two boards. There might also be a need for the two boards to meet jointly as there is no candidate for the Planning Board slot which is on the June election ballot. Both of these two items could be combined and we could invite the members of the Affordable Housing Trust and our housing specialist. Mr. Gaumond will try to schedule the meeting on a non-meeting Wednesday night.

2. June 14, 8-10:30 a.m., CMRPC Spring Legislative Breakfast**SELECTMEN REPORTS**

Mr. McCormick reminded everyone that the town election and special senate election is being held on June 25th.

With no further business to come before the Board, motion Mr. Rucho at 8:05 p.m. to adjourn, seconded by Mr. Kittredge, all in favor.

Respectfully submitted,

Approved: June 19, 2013

Nancy E. Lucier, Municipal Assistant

Kevin M. McCormick, Chairman

John J. O'Brien, Vice Chairman

Christopher A. Rucho, Clerk

Michael J. Kittredge, Jr., Selectman

John W. Hadley, Selectman

